



Position Description

Position Title: Coordinator, Tjuwanpa Women's Rangers
Reports to: Chief Executive Officer
Contract type: Contract to August 2021
Hours: Full time (38 hours per week) plus any additional hours at times as reasonably required for the role

Position Scope: Reporting to the CEO, the Coordinator, Tjuwanpa Women's Rangers, works in partnership with a local Coordinator to provide operational and strategic support and leadership to the Tjuwanpa Women's Rangers team.

The Tjuwanpa Women Rangers (TWR) are a grassroots team of Western Arrarnta Women operating out of the Tjuwanpa Outstation Resource Centre to Care for Country across 5 lands trusts in the MacDonnell Ranges including Ntaria, Uruna, Llalatuma, Roulpmoulpma and Rodna Lands Trusts. Their vision is to facilitate 'Akarkutja warnka mabaka kaltjitjika', that is 'older and younger women all learning together'. Their key goals are to keep country strong and healthy and provide opportunities for intergenerational sharing of knowledge between Western Arrarnta women. This position supports the TWR team to continue making a significant contribution to land management and community development activities in their region.

Key Responsibilities

- Organise and facilitate consultation/meetings with Women Rangers, Traditional Owners, TWR Advisory Committee, Tjuwanpa Outstation Resource Centre Board and Senior Management, to determine women's land management aspirations and share program progress/outcomes.
- Recruit, mentor and manage Tjuwanpa Women's Ranger team
- Schedule, plan and implement land management activities and community education/development activities, for example; cultural heritage work, weed control, prescribed burning, feral cat control, vegetation/water monitoring, horticultural maintenance of bush tomato crop, school bush trips, women's cultural camps and support of Ntaria school's horse riding trips.
- Day-to-day support of TWR to undertake land management activities to achieve milestone targets and KPIs in annual work plan
- Support of TWR to undertake training in Conservation and Land Management, First aid and other certification relevant to implementation of the work plan

- Support and facilitate opportunities for Indigenous Ecological Knowledge (IEK) transfer and development of IEK resources
- Support and organise ranger participation in conferences and forums and promotional material such as newsletters and radio interviews
- Manage the maintenance of the ranger base, vehicles, tools, equipment and stock
- Deliver PMC funding reporting requirements
- Administer/implement HR functions such as assisting rangers with timesheets, ochre card applications and enrolment in driving courses

Special Conditions

- Tjuwanpa Outstation Resource Centre is within Hermannsburg community, a dry area where alcohol is prohibited
- Overnight bush camping, multiday remote trips and travel within the land trusts will be required
- Frequent weeklong stays in Alice Springs supporting/mentoring Rangers participating in CLM training will be required
- Interstate travel may be required occasionally eg. Conferences
- Out of hours work will be required from time to time

Essential Selection Criteria

- Demonstrated experience in implementation of land management programs, in particular; prescribed burning, feral animal control and weed control.
- An appreciation of traditional Indigenous land management practices and culture
- Experience consulting and working with Indigenous people and communicating effectively cross culturally
- Excellent supervisory and leadership skills and a motivational approach
- Demonstrated experience in maintaining and promoting a safe work environment
- Competence in use of Microsoft Office
- Current NT drivers licence and experience in off-road 4WD driving
- Current Ochre card
- First Aid Certificate

Desirable Selection Criteria

- Previous demonstrated experience working with Indigenous Ranger Groups
- Experience living and working in remote Aboriginal Communities
- A tertiary qualification in Conservation and Land Management or working towards
- Experience in training or mentoring
- Interest in learning Western Arrarnta language